

INFORMAL LANGUAGE

Are you able to rewrite the letter using informal language, or even slang?

COLE, MUFFAT, WINKIE & CO.
SOLICITORS
347A SHORT STREET, WETWANG
EAST RIDING OF YORKSHIRE WET1 4ME

Ms Keziah White,
Exterior Annexe,
17, Providence Street (Rear),
Wetwang WET1 SHD

1st April 2000

Dear Ms White,


We write to you on behalf of our clients, Mr and Mrs S. White of 17, Providence Street, Wetwang.

It has been brought to our attention that you have, in the very recent past, ceased to reside with our clients at the above address. Our information is that, subsequent to a domestic dispute with your sibling Nathan White, the youngest son of our aforementioned clients, you have taken up residence in an outbuilding of the said premises, a detached edifice formerly utilized for the storage of fossil fuel, now disused, and hereinafter referred to as The Coal Shed.

We are therefore charged to enquire from you whether this domestic arrangement is to be regarded as permanent or temporary. Bearing in mind the fact that my clients are, jointly, the legal owners of the said occupied premises, namely The Coal Shed, you are asked to bear carefully in mind the circumstance that, if the former arrangement is to apply, a formal leasing agreement will need to be drawn up, subject of course to yourself, as tenant, making the necessary provision for regular payments of the required rental and service charge.

We would be grateful for your speedy response to the above address.

Yours sincerely,



L.M. Muffat,
for Cole, Muffat, Winkie & Co.

Wetwang WET1 SHD

1st April 2000

Dear Ms White,

We write to you [redacted] our [redacted], Mr and Mrs S. White of 17, Providence Street, Wetwang.

It has been [redacted] that you have, in the very recent past, [redacted] with our clients at the above address. Our information is that, [redacted] to a [redacted] with your [redacted] Nathan White, the youngest son of our [redacted], you have [redacted] in an outbuilding of the [redacted], a detached [redacted] for the storage of fossil fuel, now disused, and [redacted] to as The Coal Shed.

We are [redacted] from you whether this [redacted] is to be [redacted] as permanent or temporary. Bearing in mind the fact that my [redacted] are, jointly, [redacted] of the [redacted], [redacted] The Coal Shed, you are asked [redacted] the [redacted] that, if the [redacted] is to apply, a [redacted] will need to be drawn up, [redacted] of course to yourself, as tenant, making the [redacted] for regular payments of the [redacted] and service charge.

[redacted] for your speedy response to the above address.

Yours sincerely,

CM. nuffat

Extension:

Is txt ruining the English language?

Exam markers have expressed concerns over the use of text messaging language in exam answers.

The proof of its increased usage came when a 13-year-old Scottish schoolgirl handed in an essay written completely in text message shorthand, much to the bemusement of her teacher.



One extract said: "My smmr hols wr CWOT. B4, we used 2go2 NY 2C my bro, his GF & thr 3 :- kids FTF. ILNY, it's a gr8 plc."

Can you translate the above passage? R U a txt addict? Do you think txtng is killing off the English language? R is it jst gr8 4 tkn 2 m8s?

COLE, MUFFAT, WINKIE & CO.
SOLICITORS
347A SHORT STREET, WETWANG
EAST RIDING OF YORKSHIRE WET1 4ME

Ms Keziah White,
Exterior Annexe,
17, Providence Street (Rear),
Wetwang WET1 SHD

1st April 2000

Dear Ms White,

We write to you on behalf of our clients, Mr and Mrs S. White of 17, Providence Street, Wetwang.

It has been brought to our attention that you have, in the very recent past, ceased to reside with our clients at the above address. Our information is that, subsequent to a domestic dispute with your sibling Nathan White, the youngest son of our mentioned clients, you have taken up residence in an outbuilding of the said premises, a detached edifice formerly utilized for the storage of fossil fuel, now disused, and hereinafter referred to as The Coal Shed.

We are therefore charged to enquire from you whether this domestic arrangement is to be regarded as permanent or temporary. Bearing in mind the fact that my clients are, jointly, the legal owners of the said occupied premises, namely The Coal Shed, you are asked to bear carefully in mind the circumstance that, if the former arrangement is to apply, a formal leasing agreement will need to be drawn up, subject of course to yourself, as tenant, making the necessary provision for regular payments of the required rental and service charge.

We would be grateful for your speedy response to the above address.

Yours sincerely,

C.M. Muffat